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DDIA 76-5455

3 NOV 1976

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : Component-Conducted Training Programs

REFERENCE : Memorandum from DDCI to BDA, dated
7 Oct 76; Same Subject

1. This memorandum recommends several steps which we propose be taken in response to the reference:

a. Conduct a review of ongoing component training courses and programs to ensure they meet the criterion specified in the reference, i.e., such "courses should be encouraged when a training need is unique to that component and when a course can be conducted economically and effectively by the component concerned." I would suggest this review be conducted by the Audit Staff, rather than the Office of Training which has a vested interest in this subject, under the terms of the already-scheduled program audit of component-conducted training. This audit should include recommendations for EAG review on each ongoing course, either for continuing it as a component-conducted course when it meets the above criterion, transferring it to the Office of Training if there is a genuine requirement and it does not meet the criterion, or terminating it if the requirement is not solid.

b. Establish, upon completion of the review, a procedure to monitor component training and particularly to review proposals for new component-conducted courses. We have in mind either an inter-directorate review group under the Director of Training similar to the Training Selection Board, or a process of approval by the DTR on each new component course with a right of appeal in case of his non-concurrence.

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c. Provide for augmentation and wider use of OTR's capability in the instructional development field so that this capability can be brought to bear on the design, development and evaluation of new component training courses.

d. Revise Headquarters Regulation [REDACTED] to strengthen the Director of Training's responsibility for assisting component-conducted courses.

STATINTL

3. Headquarters Regulation [REDACTED] currently provides that the DTR "reviews all training conducted by components and submits an annual status report to the Director of Central Intelligence." As a result of past precedent and lack of manpower, this responsibility is currently limited to the compiling of the annual report. While we have not studied component training in depth, there are indications that most component training courses do meet the criterion quoted above, but there are others which duplicate OTR courses or should be conducted by OTR as training of common concern.

STATINTL

4. We certainly recognize that there is a genuine and continuing requirement for component training as it is an important and integral part of the Agency's training program, together with the OTR curriculum and external training. I hope that the steps outlined above will ensure that component-conducted courses will be of the highest possible quality and effectiveness.

/s/ John F. Blake
John F. Blake

APPROVED : E. H. Knecht
Deputy Director of
Central Intelligence

11/4/76
Date

DISAPPROVED: _____
Deputy Director of
Central Intelligence

Date

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SUBJECT: Component-Conducted Training Programs

ORIGINATOR:

Director of Training

Date

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